



DRAFT

Asia & Pacific Internet Association (APIA) Ltd

MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 1.00 PM, 28th AUGUST 2012

ROOM MR1, NAGAWORLD HOTEL, PHNOM PENH, CAMBODIA

PRESENT:

MEMBERS

Dr. Philip Smith	Chair
Mr. Paul Wilson	Vice Chair
Mr. Ole Jacobsen	Secretary
Mr. Gaurab Upadhaya	Treasurer
Ms. Jian Zhang	Director
Mr. Yoshinobu Matsuzaki	Director

NPO MEMBERS

Internet New Zealand Incorporated	Dean Pemberton (P)
Internet Society	Duangthip Chomprang (P)
Network Startup Resource Center	Andy Linton (P)

INDIVIDUAL MEMBERS

Akinori Maemura
Alastair Johnson
Andy Linton
Frank Salanitri
Masato Yamanishi
Mark Tinka (Philip Smith as Proxy)
Naresh Ajwani
Paul Ooi (Philip Smith as Proxy)
Randy Whitney

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CHAIR OF MEETING

APIA Chair, Dr. Philip Smith commenced the meeting when the necessary quorum for meeting was present.

1. CONFIRMATION OF MINUTES

The Chair highlighted that since the AGM notice was circulated, APIA received feedback from a member who requested a rewording to a certain part of the Minutes. This was done and uploaded to the website. He asked members present if there were any further comments on the minutes.

There being no comment, the Minutes of the APIA General Meeting held on 22nd February 2011 were adopted as proposed by Mr. Randy Whitney and seconded by Mr. Gaurab Raj Upadhaya.

2. MATTERS ARISING FROM THE AGM IN YEAR 2011

There were no matters arising from the AGM held in Hong Kong in year 2011.

3. ANNUAL REPORT 2011/2012

Dr. Philip Smith presented APIA's Annual Report. He highlighted the following:

3.1 Board of Directors

The Board of Directors who served since the last AGM were:

- Dr. Philip Smith, Chair
- Mr. Paul Wilson, Vice Chair
- Mr. Ole Jacobsen, Secretary
- Mr. Gaurab Raj Upadhaya, Treasurer
- Mr. Mark Tinka, Director
- Mr. Yoshinobu Matsuzaki, Director
- Ms. Jian Zhang, Director

The first 4 Directors above retire at this AGM as they had served their term whereas the last 3 Directors will serve until the next AGM in year 2013.

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3. ANNUAL REPORT 2011/2012 (Continued)

3.3 Membership

In year 2011, APIA Membership grew from 37 to 61 Members comprising:

- One (1) Premium Organization
- Thirteen (13) Non for Profit Organizations
- Forty seven (47) Individual Members

Four (4) New NPOs & twenty (20) New Individuals joined as Members in year 2011.

3.4 New Membership Process & Procedure

Since the last AGM, APIA has streamlined its membership joining, renewal process & procedure for greater efficiency and to dedicate more time to organize APRICOT and plan for the AGM.

The main changes included the following:

- (i) New Applications are accepted from 1st April until 30th November of the year.
- (ii) New Applications must be supported (nominated and seconded) by two (2) current members who have had continuous membership for the last five (5) years.
- (iii) Membership must be renewed by 31st December of the year

As at 31st December 2011, one (1) Premium, twelve (12) Not for Profit and twenty-eight (28) Individuals renewed their membership. APIA Membership List is published on its website.

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3. ANNUAL REPORT 2011/2012 (Continued)

3.5 APIA Activities

APIA maintained its involvement in most of its regular activities. These included:

SANOG

APIA continued to lend its support for the SANOG, which is held in South Asia twice every year. SANOG held its 20th Meeting in Karachi, Pakistan in July 2012.

APStar (AP*)

APIA continued to support APStar in year 2011 & 2012 with a financial contribution of USD5K per annum. It also hosted the APStar meetings in the APRICOT 2011 and 2012 in Hong Kong & India respectively. APIA has offered to host the APStar Meeting in Singapore next February during APRICOT 2013.

APIA attended and reported its activities in the recent APStar July 2012 meeting in Tokyo held in conjunction with the Regional Internet Governance Forum.

CommunicAsia

APIA joined its partners APNIC and DotAsia to participate in CommunicAsia in 2011 & 2012 in Singapore.

Donation

APIA donated US\$2K to the Japanese Red Cross to support their Relief effort in year 2011.

MyNOG

Malaysia Network Operators Group (MyNOG) was formed with a seed fund from APIA. MyNOG 1 was held on 16 January 2012. The one-day event attracted over 130 delegates. Meanwhile, MyNOG 2 will be held from 4-5 December 2012.

NOG Activities

APIA will support NOG activities in the region by providing seed funding.

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3. ANNUAL REPORT 2011/2012 (Continued)

3.6 APRICOT

APRICOT 2011

The event was jointly held with APAN for the first time in year 2011. It saw a successful collaboration that attracted a lot of interest from the Academic, Research & the Commercial Network Operators Communities. The Post Event survey results revealed that majority of delegates supported the co-location. APIA will consider future collaborations with APAN.

APRICOT-APAN 2011 was hosted by DotAsia and Hong Kong ISOC. The event attracted over 1,200 delegates from 60 Economies, 34 Sponsors & 24 Supporting organizations. The hosts made a surplus of over US\$100K and it was overall a very successful & high profile event in HK

APRICOT 2012

The most recent APRICOT was hosted by ISPAI and co-Hosted by NIXI. APRICOT was held for the first time ever in South Asia, New Delhi, India from February 21st to March 2nd 2012. The event attracted 614 Delegates from 43 economies and it had 28 Sponsors & Supporting Organizations

APRICOT 2013

The event will be hosted by SGNIC in Singapore from 19th February – 1st March 2013 at the Shangri-La Hotel, Singapore.

APRICOT 2014

The event will be jointly Hosted by NECTEC & TRUE Corp in Thailand from 18th – 28th February 2014 at the Centara Grand & Bangkok Convention Centre, Bangkok.

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APRICOT in General

APRICOT remains the biggest event for APIA. It continues to be recognized as the main AP wide event on Internet related technologies. Its structure allows the simple co-location of other AP Internet related events

It was noted that the cost of organizing the APRICOT differ from country to country. However the cost has been on the rising trend. The cost per attendee was highest in India and Australia. However, the contributing reasons were the cost and the lower number of attendees.

APNIC

As from APRICOT 2012, APNIC who has been a long term financial and infrastructure supporter became co-organiser of APRICOT.

APIA Board continues to meet regularly with the APNIC Executive Council to keep each other abreast on the Association & matters of common interest.

APIA would like to thank APNIC for the strong support received all these years.

APIA Chair, Dr. Philip Smith concluded the Annual Report and open to the floor for any questions.

Ms. Duangthip Chomprang from ISOC commented that there was always the risk of political stability in the host countries. She asked if there was a back up plan should such a situation occur. She will also give a heads up to APIA should she hear of anything in Thailand. Dr. Smith replied that APIA has always used Kuala Lumpur as the back-up host country for the APRICOT and thanked her for her concern.

Mr. Naresh Ajwani commented that APIA could look at lowering the cost of hosting APRICOTs if it could minimize the cost of side events or the need for side rooms etc. Dr. Smith informed him that the hosting is now awarded two years in advance. By booking and confirming the booking the venue earlier, the host can save a lot of money. APIA is also keeping close track of the host budget and advises against unnecessary expenses.

As there were no other questions, the motion to accept the Annual Report was proposed by Mr. Naresh Ajwani and seconded by Mr. Randy Whitney.

After the acceptance of the Annual Report, Dr. Smith invited Treasurer, Mr. Gaurab Upadhaya to present on the Financial Report and then table APIA's Budget for year 2012.

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4. FINANCIAL REPORT 2011

Treasurer, Mr. Gaurab Upadhaya highlighted the following:

Balance Sheet

- During the year, APIA open a Singapore Dollar denominated Checking Account to handle day to day operational expenses
- All Time Deposits are in Euros and there has been no change in amount placed. The reduction in value is due to foreign exchange rate fluctuation
- Cash balances increased as APIA collects Sponsorship money on behalf of the local host. Corresponding to this, the Accounts Payable in year 2011, which represents mostly sponsorship money collected on behalf of the APRICOT 2012 Host & Advance from ISOC has also increased.
- Other Current Liabilities include Membership Fees for year 2012 collected in year 2011 & Fees payable to Secretariat

Statement of Income & Expenditure

- APIA made a loss of USD11K as compared to the budgeted loss of USD14K.
- The losses were mainly contributed by the depreciation of the Euro compared to USD.

APRICOT 2012 P & L

- The cost of hosting the APRICOT 2012 was close to USD700K.
- The major cost items include venue & F & B cost and the cost of engaging a Professional Conference Organiser
- The shortfall of the budget were underwritten by both the host and co-host

At the end of the Financial report, Mr. Upadhaya invited questions from the membership.

Mr. Naresh Ajwani commented that more should be done to create awareness of the APRICOT to ensure good attendance to the event since so much money is spent on the event. He suggested that the committee look at a better advertising and marketing campaign to achieve this.

The Financial Report was then accepted as proposed by Mr. Naresh Ajwani and seconded by Mr. Randy Whitney

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5. APIA BUDGET FOR YEAR 2012

Mr. Gaurab Upadhaya highlighted to the meeting that:

- The Budget was adopted by the APIA Board in its meeting held on 27 February 2012
- The objective then was to set a balance budget.
- Looking at the EU crises and the falling Euro, APIA may have a challenge achieving this.

Mr Naresh Ajwani agreed with Treasurer that APIA should try to balance its budget and not run at a deficit each year.

As there were no questions on the budget, Mr. Upadhaya concluded his Financial reporting and handed the floor back to the Chair to continue with the AGM Agenda.

6. ELECTION OF BOARD OF DIRECTORS

Dr. Philip Smith reported that to the Meeting that the following were nominated for the election of Board of Directors.

1. Dr. Philip Smith
2. Mr. Paul Wilson
3. Mr. Ole Jacobsen
4. Mr. Gaurab Upadhaya

As there were no contest, all the above four nominees were elected to the APIA Board and will serve until the AGM in 2014.

Chair of the AGM, Dr. Philip Smith asked if there were questions and other business that members would like to bring up.

There being no other matters to discuss, the AGM concluded at 2.00 pm with a vote of thanks.

Confirmed Correct as Minutes of the APIA AGM

Dr. Philip Smith, APIA Chair, year 2012