

**Asia & Pacific Internet Association****MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 5:30 PM, 26 FEB 2017****VIP 3 & 4, SHERATON SAIGON HOTEL AND TOWERS, HO CHI MINH CITY, VIETNAM****PRESENT:****BOARD MEMBERS**

Dr. Philip Smith, Chair

Mr. Yoshinobu Matsuzaki, Vice Chair

Mr. Ole Jacobsen

**PREMIUM MEMBER**

APNIC

Paul Wilson

**NPO MEMBERS**

DotAsia

Jian Zhang

Internet Society

Rajnesh Singh

**INDIVIDUAL MEMBERS**

Aftab Siddiqui

Gaurab Raj Upadhaya

Gavin Tweedie

John Brewer

Jonathan Martin

Kabindra Shrestha

Molly Cheam

**PRESENT:****OBSERVERS**

Duncan Macintosh

Indiver Badal

John Rattray

Maemura Akinori

Ram Krishna Pariyar

Rupesh Shrestha

Samit Jana

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### **CHAIR OF MEETING**

APIA Chair, Dr. Philip Smith commenced the meeting when the necessary quorum for meeting was present.

#### **1. CONFIRMATION OF MINUTES**

The Minutes of the APIA General Meeting held on Sunday, 21 Feb 2016, were adopted as proposed by Mr. Rajnesh Singh and seconded by Mr. Gaurab Raj Upadhaya.

#### **2. MATTERS ARISING FROM THE AGM IN YEAR 2016**

There were no matters arising from the AGM held in Auckland

#### **3. ANNUAL REPORT 2016**

Dr. Philip Smith presented APIA's Annual Report. He highlighted the following:

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### 3.1 Board of Directors

The Board of Directors who served since the last AGM were:

- Dr. Philip Smith, Chair
- Mr. Yoshinobu Matsuzaki, Vice Chair
- Mr. Raphael Ho, Secretary
- Mr. Ole Jacobsen
- Mr. Mike Jager
- Mr. Masato Yamanishi

The three (3) Directors below serving for two (2) years, and will serve until the next AGM in 2018

- Mr. Raphael Ho
- Mr. Ole Jacobsen
- Dr. Philip Smith

The following Directors retire at this AGM as they had served their term and are eligible for re-election:

- Mr. Yoshinobu Matsuzaki
- Mr. Mike Jager
- Mr. Masato Yamanishi

Mr. Dean Pemberton resigned in September leaving a vacant seat to be filled

### 3.2 Secretariat

The MoU with APNIC to serve as the Secretariat expired as of February 2016 and since then it was operated by Asia Pacific Internet Association Pty. Ltd.

The Xero business accounting system was deployed and the entire APIA accounts from 1 July 2014 to date were moved to Xero. This gives APIA the ability to manage different project costs and accounts in multiple currencies. Further, this provides automated feeds from many banks and simplified access for accountant.

The email infrastructure has been moved to Google's G Suite which manages APIA and APRICOT Mailing lists. The <email>@apia.org is now an alias for <email>@apricot.net, and the use of GoogleDocs and GoogleSheets for APRICOT conference administration facilitates collaboration.

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The apricot.net and apia.org websites are hosted by APNIC, with https support added using letsencrypt.

The Secretariat can be contacted at [apiasec@apia.org](mailto:apiasec@apia.org)

### **3.3 Membership**

In year 2015, APIA Membership stood at 25 comprising:

- One (1) Premium Organization
- Eleven (11) Not for Profit Organizations
- Thirteen (13) Individual Members

In year 2016, APIA Membership stood at 28 comprising:

- One (1) Premium Organization
- Nine (9) Not for Profit Organizations
- Eighteen (18) Individual Members

For the year 2017 to date, APIA Membership stood at 26 comprising:

- One (1) Premium Organization
- Nine (9) Not for Profit Organizations
- Sixteen (16) Individual Members

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### 3.4 APIA Support

#### NOGs

APIA is supporting several NOGS in the Asia Pacific Region by holding their operational funds on their behalf.

#### SANOG 28

SANOG 28 in Mumbai in August 2016

#### BhutanNOG

BhutanNOG 3 in Thimphu in November 2016

#### SANOG 29

SANOG 29 in Islamabad in January 2017

#### PhNOG

PhNOG 2017 in Manila in March 2017

#### BhutanBOG 4

BhutanNOG 4 in June 2017

#### SANOG 30

SANOG 30 in New Delhi in August 2017

### 3.5 APRICOT

APIA now assumes financial responsibility for APRICOT. APRICOT 2016 was the last where the host assumed financial responsibility and was the last where potential hosts bid for the event.

This has many implications: APIA now controls the budget for APRICOT events; APIA is now able to manage the income and expenditures for APRICOT; APIA assumes all the risk for APRICOT and has no hosting fee income.

The future of APRICOT follows the cycle agreed with APNIC, which moves around 4 sub regions of Asia and Pacific: 2017 in South East Asia, 2018 in South Asia, 2019 in East Asia and 2020 in Pacific.

The APRICOT model is now by partnership with the local Internet Community. For APRICOT 2017, it partnered with VNNIC, VIA and NetNam.

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**APRICOT 2017**

Five (5) workshops, which attracted 123 participants, ended on 24 February 2017. The instructors comprised volunteers from the industry, with a total of 21 instructors including 5 from Vietnam.

Over 650 delegates have registered and APRICOT is expecting over 500 for the conference week.

**APRICOT 2018 and 2019**

For APRICOT 2018, APIA will be partnering with the Nepal Internet Community in Kathmandu, Nepal on 19 February to 1 March 2018. APRICOT 2019 will be held in East Asia from 18- 28 February to 2 March 2019. Possible locations in East Asia are being reviewed.

**3.6 REGULAR MEETINGS AND COMMITTEES**

APIA Board meetings are held as required. The APRICOT 2017 Programme Committee meetings are held every Thursday during the development phase from November to late January, while the APRICOT Fellowship Committee Meetings were held during October and November to select the fellows.

The APRICOT 2017 Working Committee Meetings comprises of APRICOT volunteers, APNIC staff along with VNNIC and NetNam. The meetings were held on Tuesdays in the three months prior to APRICOT.

The APRICOT 2017 Technical Committee Meetings are held as required between APRICOT Technical volunteers and local host technical staff.

The structure is working well and has been maintained and the APIA Board oversees the activities of the three APRICOT committees.

APIA Board also meets with the APNIC Executive Council to keep each other updated on respective association activities.

APIA Chair, Dr. Philip Smith concluded the Annual Report and open to the floor for any questions.

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As there were none, the meeting accepted the Annual Report.

After the acceptance of the Annual Report, Dr. Smith informed the meeting that he will present on the Financial Report for 2016.

**4. FINANCIAL REPORT 2015**

Dr. Philip Smith highlighted the main reports as follows:

**Profit and Loss**

As of 31 December 2016, APIA has received an income of USD367,210.60 and expense of USD261,263.76, giving a net Surplus of USD105,946.85

**Balance Sheet**

As of 31 December 2016, APIA's net assets amounted to USD605,208.69. The expenses for APRICOT 2017 has not been billed yet and reflected on the balance sheet, which is estimated to be USD100,000.00.

Paul Wilson asked if whether the NOG money should be reflected as a liability. Philip answered that he will need to clarify and sort out with the accountant.

Paul also clarified on what currency is being used and if it makes sense to use AUD. Philip answered that most the transactions are in USD and this shall have to be discussed with the board.

As there were no other comments and questions, the meeting accepted the Financial Report.

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### 5. ELECTION OF BOARD OF DIRECTORS

The following candidate was nominated by members:

- Yoshinobu Matsuzaki

As there was no contest, the above nominee was elected to the APIA Board and will serve until the AGM in 2019.

The Board of Directors for Year 2017 are:

- Raphael Ho
- Ole Jacobsen
- Yoshinobu Matsuzaki
- Philip Smith

The vacant seats will be filled by decision of APIA Board of Directors.

Ole Jacobsen asked if the APIA Board has the power to appoint anyone. Philip Smith answered yes and that the board will discuss.

The chair of the AGM, thanked all members for attending the APIA AGM and for their participation.

There being no other matters to discuss, the AGM concluded at 06.05 pm.

Confirmed Correct as Minutes of the APIA AGM

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Dr. Philip Smith, APIA Chair, year 2017